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| Organise a 2 bin system in the both classrooms and school hall: Colour code bins. | Green Schools committee | October 2018 | Completed |
| Colour code bins clearly and distribute to all areas.   * Green: Waste * Blue: Recycling | Josh | October 2018 | Completed |
| Design posters to be hung on wall above bins to inform pupils and staff about what material goes into each bin. | Ryan, Amy, Thomas & Siara | November 2018 | Completed |
| Inform all teachers, SNAs and ancillary staff of new system | Ms. Mann | November 2018 | Completed |
| Teach and discuss the new recycling system with Senior Class pupils | Ms. Mann | November 2018 | Completed |
| Inform all pupils about new recycling system: Talk to Junior Class about the Greens Schools project and the purpose of the new bin system | Green schools committee | Friday, 23rd of November 2018 | Completed |
| Inform parents/ guardians of aims for the Green School Programme and encourage recycling at home-school- school website | Ms. Mann | November 2018 | Ongoing |
| Monitor bins: Checklist to be completed daily after lunch | Colin, Cody & Valeria | Daily:  Beginning from Monday, 26th of November 2018 | Ongoing |
| Class of the week (Best Bins): Display on Greens Schools noticeboard | Josh | Every Friday:  Beginning from Monday, 26th of November 2018 | Ongoing |
| Wash out used yoghurt cartons before recycling | Alex & Ryan | Daily:  Beginning from Monday, 26th of November 2018 | Not working: Changes made below |
| Develop good practice among staff:   * Encourage all staff to limit their use of the photocopier to essential worksheets * Photocopy double sided as much as possible * Reduce correspondence sent out to parents/guardians by schools on paper. * Communicate with parents/guardians using [www.textparent.ie](http://www.textparent.ie) and school website [www.scoilnaomhtreasa.ie](http://www.scoilnaomhtreasa.ie) | Ms. Mann & Ms. Dunne  Catherine (Secretary) | November 2018 | Completed |
| Re-use 1-sided paper during art in Senior room and in the creative area in the Junior room | Ms. Mann & Ms. Dunne | November 2018 | Ongoing |
| Ask parents and the local community if they would be interested re-using shredded paper for animal bedding etc. | Green Schools Committee | November 2018 | Pupils asked at home: Children from the Maher family will take shredding home for animals. |
| Ring Bradburys and ask whether collected waste from school lunches is recycled. | Ms. Mann | Thursday, 22nd of November 2018 | Spoke to Jill and she confirmed that all cardboard/paper waste generated is recycled. |
| Wash out used yoghurt cartons before recycling | Sophie & Colin | Friday, 23rd of January 2019 | Ongoing |
| Carry out a second waste audit:   * To review success of new two bin system * To explore whether we were successful in reducing waste produced in Scoil Naomh Treasa. | Green Schools Committee | Friday, 1st of February 2019 |  |
| Update waste poster to include pencil parings | Amy & Siara | Friday, 25th of January 2019 |  |
| Ensure cleaner is disposing of the school waste correctly into the correct corresponding yard bins. | Green Schools Committee | Friday, 1st of February 2019 |  |
| A 3 bin system, which will now incorporate a compost bin, will be explored over the next weeks. | Ms. Mann will purchase small compost bins for the classrooms and school hall.  Michael will install a large compost bin in the school yard.  5th & 6th Class pupils will design compost bin posters to inform pupils and staff of the waste that be disposed in them. Waste posters will be also updated. | February 2019 |  |
| Update School Vision Statement to include our aims as a Green School | Ms. Mann  Ms. Dunne  Green School Committee | February 2019 |  |
| Green Code   * Come up with a Green Code/ Slogan to support our school campaign to reduce litter and waste. * Display the Green Code on Green Schools noticeboard and in other visible areas around the school). | Green Schools Committee | June 2019 | Completed  (‘Go Clean! Go Glean!’) |
| In September 2019, pupil jobs and responsibilities will have to be revisited.   * New Job: Classroom compost bins will have to be emptied every Friday into large yard bin. | Green Schools Committee | September 2019 |  |
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